



McKenzie Fire & Rescue

Board Meeting

June 17, 2024

- Directors
- President Bruce Daniel
 - Vice President Derek Wing
 - Secretary/Treasurer Raymond Byrne, Jr.
 - Board Member – George Burnette Dillon
 - Board Member Lee Means

- Staff
- Fire Chief Darren Bucich
 - Deputy Chief Bart Thompson
 - Administrative Assistant Dulcy Pierce (Online)

President Bruce Daniel called the Budget Hearing for the 2024-2025 McKenzie Fire & Rescue Budget to order at 12:02 p.m. on Monday, June 17, 2024, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

No Guests

Board President Bruce Daniel opened the Budget Hearing and turned the meeting over to Budget Officer and Fire Chief Darren Bucich.

Budget Review and Adoption of the 2024-2025 Budget: Budget Officer Fire Chief Darren Bucich reviewed the proposed 2024-2025 Budget and recommended the following changes:

Net Working Capital (accrual basis) *increase* \$135,000 from \$400,000 to \$535,000 – this increase is based on current year expenditures and estimated unexpended funds.

Taxes Estimated to be Received *increase* \$35,200 from \$1,208,561 to \$1,243,761 – this increase is based upon the recommendation of the Lane County Tax Assessor to move the district into closer alignment with the County’s forecast of taxes received.

Insurance *increase* to \$3,500 from \$73,500 to \$77,000 – this increase is based on forecasted insurance increases provided by the district carrier for the 2024-2025 fiscal year.

Personnel lines *increase* \$70,679 from \$1,435,331 to \$1,506,010 – a 5% increase is recommended instead of the original approved 3% for salaries of all full-time personnel. The increase will help offset cost of living increases and keep district wages comparable to similarly sized districts.

Temporary Service/Conflagration/D.O. Program *increase* \$35,000 from \$65,000 to \$100,000 – this increase is due to the award of the OSFM Summer Staffing grant.

Transfers to Equipment Reserve *increase* from \$221,504 to \$307,525



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Board President Bruce Daniel asked if recruitment and retention is factored into the proposed salary increase of employees. Chief Bucich discussed the process of wage increases, which does include recruitment and retention factors.

No public comment was received.

Approval of 2024-2025 Budget: Bruce Daniel moved to approve the 2024-2025 budget as presented by Budget Officer and Fire Chief Darren Bucich. George Burnette Dillon seconded the motion, which passed unanimously.

Budget Hearing closed at 12:11 p.m.

President Bruce Daniel called the June meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:11 p.m. on Monday, June 17, 2024, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

Approval of Board Meeting Minutes: Raymond Byrne, Jr. moved to accept the minutes, as presented, of the May 20, 2024, Board meeting. Lee Means seconded the motion, which passed unanimously.

Treasurer's Report: A motion to file the treasurer's report for the month of May, subject to audit, was made by Lee Means. Derek Wing seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet. Also discussed:

Levy Results: Chief Bucich shared the updated levy count provided by the Lane County Elections office. Final numbers, to be certified, will be released today.

Grants: Nothing new to report. We are waiting to hear about grant awards.

Summer Staffing: Chief Bucich reported that two of the current students have been hired as seasonal summer staff and one returning seasonal employee will be the third. The board discussed minimum staffing levels for the summer months and feel confident in the district coverage provided under the Chief's leadership.

Backyard Burning: Closed 6/15/24. While backyard burning is closed, fire season may not be declared until the first part of July, based on weather conditions.

District Staffing: Chief Bucich reported that Firefighter Huff submitted her resignation on Saturday, June 15th. Her last day will be Tuesday, June 18th when she gets off shift. The Chief, Deputy Chief, and Administrative Assistant will meet in the next week or so to create a plan for a hiring process.



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Chief Bucich will be in Salem Thursday, June 20th and Friday, June 21st attending a Fire Service Leadership consortium.

No Action Items

No Unfinished Business

New Business

Election of Officers:

President: Raymond Byrne, Jr. made a motion that Derek Wing serve as President for the 2024-2025 fiscal year. Lee Means seconded the motion, which passed unanimously.

Vice-President: Raymond Byrne, Jr. made a motion that Bruce Daniel serve as Vice-President for the 2024-2025 fiscal year. Derek Wing seconded the motion, which passed unanimously.

Secretary/Treasurer: George Burnette Dillon made a motion that Lee Means serve as Secretary/Treasurer for the 2024-2025 fiscal year. Bruce Daniel seconded the motion, which passed unanimously.

Good of the Order

The Board expressed their gratitude to Bruce Daniel, Derek Wing, and Raymond Byrne, Jr. for the 2023-2024 term served.

The next meeting will be held on Monday, July 15, 2024, at the Leaburg Training Center.

Meeting adjourned at 12:35 p.m.

Raymond Byrne, Jr., Secretary / Treasurer