



# McKenzie Fire & Rescue

Board Meeting

January 29, 2024

- Directors
- President Bruce Daniel
  - Vice President Derek Wing
  - Secretary/Treasurer Raymond Byrne, Jr. (left at 1:00 pm for an appointment)
  - Board Member George Burnette Dillon
  - Board Member Lee Means
- Staff
- Fire Chief Darren Bucich
  - Deputy Chief Bart Thompson
  - Administrative Assistant Dulcy Pierce

President Bruce Daniel called the January meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:09 p.m. on Monday, January 29th, 2024, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon. The original scheduled meeting on Monday, January 15<sup>th</sup>, was postponed due to the ice storm.

## No Guests – No Public Input

Approval of Board Meeting Minutes: Lee Means moved to accept the minutes, as presented, of the December 18, 2023, Board meeting. Raymond Byrne, Jr. seconded the motion, which passed unanimously.

Treasurer's Report: A motion to file the treasurer's report for the month of December, subject to audit, was made by Lee Means. Derek Wing seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet. Also discussed:

**Safety Report 2023:** Deputy Chief Bart Thompson shared the Safety Committee overview from 2023 and answered questions.

**Disaster Relief Logistics Center:** Chief Bucich reported that the DRLC was used moderately during the ice storm. Two ductless units have been ordered and will be installed once received. The gate will need some modification to allow for the key pad/lock system.

**DHS:** Chief Bucich and Deputy Chief Thompson met with DHS personnel in Salem to pick up supplies for the DRLC. Supplies included water, non-perishable meals, hygiene products, first aid supplies, air purifiers, etc. During the ice storm, Lane County delivered 2 pallets of water, which have been added to the supply cache.

**Representative Conrad:** Chief Bucich and community organizations met with Representative Charlie Conrad. The main topic of discussion was Measure 110 but also discussed was potential grants for special districts.



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**Ice Storm:** The District had 64 calls between January 13<sup>th</sup> and January 16<sup>th</sup>. During the worst part of the ice storm, when trees and debris were falling, Chief Bucich called the staff and volunteers back, primarily at night for safety reasons. The Training Center was opened as a warming shelter and used by many. Chief Bucich also reported that the maple tree at 16-1 sustained damage and the maple tree at 16-3 is also a potential hazard tree. Following discussion, the Board approved Chief Bucich moving forward with the removal of both trees. It was noted the maple tree at 16-1 is on Lane County property so the Chief will contact them directly to learn more about their process for tree removal.

**16-2 Roof Repairs:** During the ice storm, branches came through the back side of the roof at the Camp Creek station. McKenzie Roofing will be providing an estimate that will include repairs to the roof, fascia, gutters. Additional damage was found in the compressor room.

**House Fire:** Chief Bucich and Deputy Chief Thompson provided an overview of the house fire that took place on January 19<sup>th</sup>. The district provided gift cards to the family and put them in touch with Red Cross. Chief Bucich reported a great response and appreciation of the hard work put in during this fire.

**Reader board:** Power outages and surges have damaged the sign. To date, Deputy Chief Thompson has been able to repair it however parts for that model are becoming harder to find. He and Chief Bucich will investigate reader board options and report their findings at the February meeting.

**Vacation Policy:** The Board reviewed the current vacation policy. By policy, vacation buyback can occur although employees are encouraged to use their time. Fire Chief Bucich and Lieutenant Canfield are both eligible for buyback, based on policy.

*Raymond Byrne, Jr. moved to approve vacation buyback for Chief Bucich and Lieutenant Canfield. George Burnette Dillon seconded the motion, which passed unanimously.*

## Action

Resolution #9 – Accepting Revenue & Authorizing Expenditures for the Bensel/Smith Complex Conflagration, \$30,428

Chief Bucich reported to the Board that funds within this resolution will be used to increase the overtime line.

*Following the discussion, Lee Means moved to accept Resolution #9 – Accepting Revenue & Authorizing Expenditures for the Bensel/Smith Complex Conflagration, \$30,428. George Burnette Dillon seconded the motion, which passed unanimously.*

Following Resolution #9 discussion and approval, Chief Bucich requested the budgeted transfer to the Equipment Reserve be reduced by \$12,264 and added to the overtime personnel line for a total increase to the overtime line item of \$25,000.



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Following discussion, Lee Means moved to reduce the budgeted transfer to the Equipment Reserve account by \$12,264. Derek Wing seconded the motion, which passed unanimously.

Budget Officer: Bruce Daniel nominated Fire Chief Darren Bucich as the Budget Officer. Lee Means seconded the motion, which passed unanimously.

Budget Schedule: The Board noted the February meeting will be on Tuesday, February 20<sup>th</sup> as the office will be closed on the regularly scheduled meeting date, Monday, February 19<sup>th</sup>. Following the adjustment to the budget schedule Lee Means moved to approve the 2024-2025 budget schedule. George Burnette Dillon seconded the motion, which passed unanimously.

## No Unfinished Business

## No New Business

## Good of the Order

The 2023 Awards Banquet will be held on Saturday, February 24<sup>th</sup>.

The next meeting will be held on Tuesday, February 20<sup>th</sup>, 2024, at the Leaburg Training Center.

Meeting adjourned at 1:30 p.m.

Raymond Byrne, Jr., Secretary / Treasurer