



# McKenzie Fire & Rescue

Board Meeting

March 21, 2022

Directors

- President Raymond Byrne, Jr.
- Vice President Lee Means
- Secretary/Treasurer Derek Wing
- Board Member Rick Thompson
- Board Member Bruce Daniel

Staff

- Fire Chief Darren Bucich
- Deputy Chief Bart Thompson
- Administrative Assistant Dulcy Pierce

President Raymond Byrne, Jr. called the March meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:02 p.m. on Monday, March 21, 2022, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

## No Guests

Approval of Board Meeting Minutes: Lee Means moved to accept the minutes, as presented, of the February 22, 2022, Board meeting. Rick Thompson seconded the motion, which passed unanimously.

Treasurer's Report: A motion to file the treasurer's report for the month of February, subject to audit, was made by Rick Thompson. Derek Wing seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet. Also discussed:

**Logistics Building:** The pre-bid meeting was held on March 16, 2022. One builder attended: Ausland Group. Lee Kersh also attended as a District Consultant and assisted with the site walk thru. Bids are due by end-of-day April 4<sup>th</sup>, 2022.

**Surplus Engine:** Chief Bucich would like to donate one of the 30+ year-old engines to a smaller District in need. After discussion, Lee Means moved to donate one of the 30+ year-old engines to a smaller District in need. Rick Thompson seconded the motion, which passed unanimously.

**Station Caretakers:** Chief Bucich reported that the caretaker at 16-4 will be out by the end of March. The caretaker at 16-1 is currently in the Academy for Eugene-Springfield Fire & Life Safety. Chief Bucich will follow up with him to see what his plans will be moving forward. The District currently has one student who is interested in the 16-4 caretaker position.

**District Hiring:** Chief Bucich reported that the full-time shift position has been offered to Carmen Johnson. Because she is still in her final year of the Paramedic program, she will



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start part-time in April and move to full-time. B-Shift Firefighter Matt Brooks handed in his 2-week notice on March 15<sup>th</sup>. Training Officer David Sherwood has expressed interest in filling a Shift position. Chief Bucich would like to offer a daytime position to the second candidate on the list from the recent Firefighter testing process.

After discussion, the Board approved Chief Bucich creating and implementing a staffing plan. Chief Bucich will report to the Board at the April meeting.

## Action Items:

- Resolution #16 Amended – Accepting Revenue & Authorizing Expenditures for the Cougar Peak Conflagration, \$18,804  
McKenzie Fire & Rescue received additional funding for this conflagration than what was accepted at the March meeting. Therefore, an amendment was required.

Lee Means moved to approve Resolution #16 Amended – Accepting Revenue & Authorizing Expenditures for the Cougar Peak Conflagration, \$18,804. Rick Thompson seconded the motion, which passed unanimously.

## Unfinished Business:

Vacation Policy – After discussion, Rick Thompson moved to approve the amended Vacation Policy to include prior approval requests and vacation hour overage verbiage.

## New Business:

Increased Fuel Costs: Chief Bucich noted the increasing costs of fuel. In an effort to maintain the fuel budget, the District will be moving to regular fuel instead of clear. Staff will fill specified fuel containers at local markets with clear to be used for the mowers and small equipment.

2022-2023 Budget: Board members were provided with a 2022-2023 Budget Book. Budget Officer Chief Bucich overviewed the budget with the Board.

## Good of the Order

Board President Raymond Byrne, Jr. commended Firefighter Clayton Canfield for his weekly Drill training.

Budget Meeting: Monday, April 18, 2022, at the McKenzie Fire & Rescue Training Center in Leaburg at 11:00 a.m.

Board Meeting: immediately following the Budget meeting at the McKenzie Fire & Rescue Training Center in Leaburg.

Meeting adjourned at 1:32 p.m.

Derek Wing, Secretary / Treasurer